

Good Day, Lisa

As per my previous email here is the suggestion list for your business.

Computer Maintenance

- Computers to be cleaned (x5)
- Network Inspection
- UPS Inspection
- Computer software and optimisation

Additional Notes

UPS's have been installed from more than 2 years and are due for removal/replacement.

The batteries in the units age and become problematic over the time and this could result in poor battery life and or shorts that can cause the units to trip or cut power to the supply device.

Computers are in need of a clean / service as the dust begins to settle in the chassis, this can cause static build ups and also heat problems which may lead to poor performance and in some cases even damage.

Software optimization needs to be run which will help with the removal of unnecessary files and speed up the computer to a refreshed state.

Software backups are to be made, as they have been growing in size and due to no 3rd party backup system- the files need to be copied to a secondary location, if the main server goes down for any reason or an infection manages to infiltrate the computer network you may lose files if not everything.

Suggestions

As a solution a NAS system can be installed on the location to which the server and other computers may backup to, this will prevent all the data sitting in one location.

A firewall can be installed which will help with limiting the chances of an outside party trying to attack/hack your network which at the moment is a basic home setup (not business) – as you have already experienced a loss in data due to attacks and ransomware.

An offsite backup location can be setup which will be able to save most of your data- this will however affect your internet data usage as this is it primary source for backups.

Kind regards,

Mark Cockbain